

No.: Admn-24013/1/2018-JS(Admn)-CIC (e-151)

केन्द्रीय सूचना आयोग  
**Central Information Commission**  
 बाबागंगाथमार्ग / **Baba Gangnath Marg**  
 मुनिरका / **Munirka, नईदिल्ली-110067/ New Delhi – 110067**

**Dated: .08.2025**

**OFFICE ORDER**

Sub: Nomination of CPIOs as mandated under section 5 of the RTI Act 2005-reg.

In partial modification of the Office Order of even number dated 05.05.2025 regarding the aforementioned subject and as mandated under Section (5) Of the RTI Act 2005, the following officers are hereby designated as **The CPIO** for the matters indicated against their respective names.:

S.No.	Name Designation	& For all matters relating to the following subjects
1.	Shri Pawan Kumar Ram, Section Officer & DDO	i. Scanning & e-Book ii. Approval & issue of all DMs iii. Scrutiny of files (pre-registration checking) iv. Registration of Appeals/Complaints & forwarding the same to the concerned Registries v. For all matters relating to full Bench & Central Registry of CIC. vi. Matters relating to scanning and uploading of orders. vii. Compilation and monitoring of penalty/compensation, disciplinary cases or non - compliance. viii. All matters related to Cash Section /DDO. ix. Budget and all non-plan expenses except AAPSCOMS Locator.
2.	Shri M.L. Meena, Section Officer	i. Maintenance of CIC Building. ii. CAG Audit/Test Audit/Internal Audit. iii. Procurement & Maintenance of Computers, Computer Peripheral, TVs, Cameras etc. iv. Processing of all manpower tenders. v. General administration including House Keeping. vi. Hiring and maintenance of vehicles. vii. Procurement of all items for the office of CIC and minor work.

2. This issues with approval of the Competent Authority.

(Sonia Maheshwari)  
Deputy Secretary (Admn)

Copy to:-

1. RTI Cell
2. MR Section- with a request to upload on the Commission's website
3. Officers Concerned
4. Guard File