

केन्द्रीय सूचना आयोग
Central Information Commission
,बाबा गंगनाथ मार्ग /Baba Gangnath Marg
मुनिरका/Munirka, नई दिल्ली/New Delhi 110067

Dated:15.03.2023

OFFICE ORDER

In partial modification of the earlier office order No.Admn-24013/1/2018-JS (Admn)-CIC dated 27/09/2021 and as mandated u/s 5 of the RTI Act, 2005 Shri Om Prakash Gupta, Consultant (SO) and Shri Devender Kumar, Consultant (SO) are hereby nominated as CPIO for M&R Section and Admin Section respectively, with immediate effect till further orders for following matters:-

Name & Designation	For all matters related to
Shri Om Prakash Gupta, Consultant (SO) & CPIO(M&R)	For all matters related to i. Work Distribution among CIC & ICs. ii. Workflow system - Data Base Administration. iii. Workflow system & website maintenance and other IT Interface with NIC. iv. Updation of website of the Commission. v. Compilation of material for Annual Report. vi. Coordination with the registries and others for compiling statistics regarding pendency etc. vii. Monitoring and Reporting of statistics under section 25 of the RTI Act. viii. Plan Scheme - AAPSCOMS Locator.
Shri Devender Kumar, Consultant (SO) & CPIO, Admin	i. All establishment matters of the Commission. ii. Appointment and swearing in of Information Commissioners. iii. Appointment/recruitment of officers and staff and their personal matter. iv. Audit of proactive disclosure/Suo-moto

	disclosure under section 4 of RTI Act. v. Raj Bhasha. vi. Framing of Recruitment Rules. vii. All cases related to engagement of Legal Consultants/Retainers, Consultants/Outsourced staff. viii. Post retirement entitlements of former CICs and ICs. ix. Commission Meetings. x. Parliament Question/Parliament Standing Committee. xi. General Complaints. xii. Holding of Annual Convention.
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2. This issues with the approval of the Chief Information Commissioner.


(S.K.Rabbani)
Deputy Secretary (Admn)

Copy to:-

1. Sr.PPS to CIC
2. PPS to ICs.
3. PPS to Addl. Secretary.
4. PPS to JS (Admn)/PS to JS (MR)/ JS (P&B)/Consultant (Registrar)
5. PS to Director (Law).
6. All Deputy Secretaries/Dy. Registrars/Designated officers.
7. DDO (Cash section)/RTI Cell/CR-I/CR-II/Dak Section/Library/Legal Cell/Record Room.
8. NIC, CIC for uploading on the website of CIC.
9. Guard File.
10. Concerned task holders in the Section.