

I/1783/2020

**केंद्रीय सूचना आयोग**  
**Central Information Commission**  
**बाबा गंगनाथ मार्ग/Baba Gangnath Marg**  
**मुनिरका/Munirka, नई दिल्ली-110067/ New Delhi – 110067**

Dated : /05/2020

**Circular**

**Subject: Inviting applications from the retired US & above/Sr PPS/PPS /SO/Assistant of Central Govt. services for rendering their services in the Central Information Commission- regarding.**

It is proposed to prepare a panel of retired US & above/Sr PPS/PPS/SO/Assistant of Central Govt. service to render their services as Consultant Deputy Registrar/Sr PPS/PPS/SO/Assistant in the Central Information Commission initially for six months against the vacant posts in these grades as per details given below:

1	Name of the Post	Consultant DR/Sr PPS/PPS/SO/Assistant
2	Total Number of posts	To be decided as per the requirement of the commission
3	Period of engagement	The period of engagement will be initially for six months and is further extendable as per requirement based on their performance.
4	Job Location	Central Information Commission, Baba Gangnath Marg Munirka, New Delhi – 110067
5	Eligibility Criterion	Consultant DR - Officers retired in the pay Level-11& above from Central Govt. offices. Consultant Sr PPS/PPS - Officers retired in the pay Level-11/12/13 from Central Govt. offices. Consultant SO - Officers retired in the pay Level-8/9/10/11 from Central Govt. offices Consultant Assistant - Officers retired in the pay Level-7 from Central Govt. offices
6	Age Eligibility	Should be less than 62 years as on last date of application.
7	Experience	The officer should have experience in their relevant field/administration and in general working of Government. Knowledge of computers is essential. Experience in RTI matters will be an added qualification.
7	Desirable (i qualification for ) Consultant DR	Law graduate will be given preference. Experience of judicial or legal work in various courts, Government or regulatory authority, Tribunals, Commissions or any other similar forum desirable.
8	Remuneration	Consultant DR- Rs 65,000/-(fixed). Consultant Sr PPS/PPS – Rs 65,000/- (fixed). Consultant SO - Rs 42,000/- (fixed). Consultant Assistant - Rs 32,000/- (fixed).
9	Leave	10 days leave in a calendar year
10	Working Hours	Normal Office timings from 9:30 AM to 6.00 PM. Marking Biometric Attendance is mandatory

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		May also have to devote more time than usual to meet the exigencies of work
1 1	Terms of Engagement	The engagement will be on hire & fire basis which is purely dependent on their work performance.
1 2	How to apply	The applications in the prescribed format (complete in all respects) along with the requisite documents i.e. copy of PPO, Last Pay Certificate & Bank Details, Aadhar Card & PAN Card to the following address: <b>The Deputy Secretary(Admn.) Room No. 508, Central Information Commission, Baba Gangnath Marg, Munirka, New Delhi – 110067</b>
1 3	Last date for receipt of application	30 days from the publication of the notice in employment news

(Sushil Kumar)  
Deputy Secretary (Admn)

NIC/CIC for uploading on website of CIC.

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**Proforma for inviting applications from retd.  
US& above/PPS/SO/Assistant**

Affix Recent Photograph



1.	Name of the retired personnel	
2.	Post for which applied	
3.	Last Designation held	
4.	Name of the Department from where retired	
5.	Date of retirement	
6.	PPO No.	
7.	Last Pay Drawn & Level	
8.	Monthly Pension sanctioned	
9.	Present Address	
10.	<b>Bank Account Details</b> Name of Bank: Branch: Account no.: IFSC Code:	
11.	Contact no.	
12.	Email id	
13.	PAN No.	

Documents required:

1. PAN card
2. Aadhar Card
3. PPO
4. Bank Detail

Signature Not Verified

Digitally signed by SUSHIL  
KUMAR  
Date: 2020.05.30 14:10:23 IST

