

I/1925/2020

केंद्रीय सूचना आयोग
Central Information Commission
बाबा गंगनाथ मार्ग/Baba Gangnath Marg
मुनिरका/Munirka, नई दिल्ली/ New Delhi – 110067

Dated : /06/2020

CIRCULAR

Subject: Inviting applications from officials retired from Central Govt. services for rendering their services in the Central Information Commission- regarding.

It is proposed to engage officials retired from Central Govt. service to render their services as Consultant in the Central Information Commission initially for six months as per details given below:

1	Name of the Post	Consultant
2	Total Number of posts	One
3	Period of engagement	The period of engagement will be initially for six months and is further extendable as per requirement based on their performance.
4	Job Location	Central Information Commission, Baba Gangnath Marg Munirka, New Delhi – 110067
5	Eligibility Criterion	Must have retired from central government service in the pay level 6 and above with experience in protocol duties
6	Age Eligibility	Should be less than 62 years as on last date of application.
7	Experience	Must have experience in protocol duties
8	Remuneration	Rs 32,000/- (fixed) per month.
9	Leave	10 days leave in a calendar year
10	Working Hours	Normal Office timings from 9:30 AM to 6.00 PM. Marking Biometric Attendance is mandatory May also have to devote more time than usual to meet the exigencies of work
11	Terms of Engagement	The engagement will be on hire & fire basis which is purely dependent on their work performance.
12	How to apply	The applications in the prescribed format (complete in all respects) along with the requisite documents i.e. copy of PPO, Last Pay Certificate & Bank Details, Aadhar Card & PAN Card to the following address: The Deputy Secretary(Admn.) Room No. 508, Central Information Commission, Baba Gangnath Marg, Munirka, New Delhi – 110067
13	Last date for receipt of application	30 days from the publication of the notice in employment news

(Sushil Kumar)
Deputy Secretary (Admn)

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Proforma

1.	Name of the retired personnel	
2.	Post for which applied	
3.	Last Designation held	
4.	Name of the Department from where retired	
5.	Date of retirement	
6.	PPO No.	
7.	Last Pay Drawn & Level	
8.	Monthly Pension sanctioned	
9.	Details of experience in protocol duties	
10.	Present Address	
11.	Bank Account Details Name of Bank: Branch: Account no.: IFSC Code:	
12.	Contact no.	
13.	Email id	
14.	PAN No.	

Documents required:

1. PAN card
2. Aadhar Card
3. PPO
4. Bank Detail

Signature Not Verified

Digitally signed by SUSHIL
KUMAR
Date: 2020.06.30 15:15:56 IST

