

No. Admn- 17016/1/2024-ADMN-CIC

केंद्रीय सूचना आयोग  
Central Information Commission  
बाबा गंगनाथ मार्ग/Baba Gangnath Marg  
मुनिरका /Munirka,  
नई दिल्ली - ११००६७ / New Delhi-110067

Dated: 09.07.2024

**OFFICE ORDER**

During the leave period of Brig. Vipin Chakrawarti (Retd.), Consultant (Registrar) w.e.f. 08.07.2024 to 19.07.2024, Ms. Suman Bala, Deputy Secretary (CR) will be responsible for day to day functioning of the Registry and report to Ms. Roop Avtar Kaur, Additional Secretary.

2. Ms. Roop Avtar Kaur, Additional Secretary will exercise oversight on the functioning of the Registry
3. This issues with approval of the Competent Authority.

(Sonia Maheshwari)  
Deputy Secretary (Admn)

Copy to:-

1. Sr. PPS to CIC
2. PPS to ICs
3. PPS to Secretary, CIC
4. PS to Additional Secretary
5. PPS to JS(Admn & Law)/PS to JS(P&B & MR)/Consultant(Registrar)
6. PS to Director (GA)
7. All Deputy Secretaries/Consultant(DRs)/Designated Officers
8. Admn Section/ GA Section/ M&R Section/ Legal Cell
9. DDO, Cash Section/ RTI Cell/ Dak Section/ Library/ CR Section/ Dak Section//Record Room.
10. MR Section- for uploading on CIC's website
11. Guard File/Concerned dealing hand

*To PMV unit*

Signed by Sonia

Maheshwari

Date: 09-07-2024 17