

Dated: 01<sup>st</sup> April, 2025

**Minutes of the meeting held on 26th March, 2025 at 1600 hrs.**

**Present**

Shri Heeralal Samariya, Chief Information Commissioner  
Ms. Rashmi Chowdhary, Secretary to the Commission assisted by; (i) Ms. Roop Avtar Kaur, Additional Secretary (ii) Shri Rahul Rastogi, JS (Admn. & Law), (iii) Shri Brajesh Kumar Pandey, JS(P&B), (iv) Shri Rajan Sharma, Director (MR), (v) Brig. Vipin Chakrawarti (Retd.), Consultant (Registrar).

A meeting of the Commission was held on 26.03.2025 (Wednesday) at 1600 hrs to discuss various issues, as detailed below:

**1. Action taken on earlier meeting's decisions:**

The Commission was informed of the actions taken on the decisions of the Commission's previous meeting held on 30.01.2025.

**2. Disposal of second appeal/complaints:**

The status of disposal of second appeals / complaints was noted by the Commission and directed to expedite the disposal to reduce the pendency.

**3. Legal cases in which CIC has filed affidavit or defending etc:**

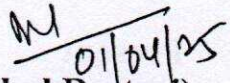
The status of legal cases in which CIC has filed affidavit or is defending the matter etc. was noted by the Commission.

**4. Any other item with the permission of Chair:**

- i. The amended format of the Transparency Audit was approved by the Commission.
- ii. The policy for managing submission of documents related to Link Paper/ Compliance/ Non-compliance in AppCoMS was discussed.
- iii. The Commission placed on record its sincere appreciation on the contribution made to the Commission by Ms. Roop Avtar Kaur, Additional

Secretary, who is being repatriated to her parent cadre on 01.04.2025 after completing a distinguished tenure.

The meeting ended with the vote of thanks to the Chair.

  
(Rahul Rastogi)

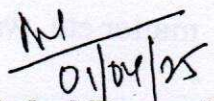
Joint Secretary (Admn & Law)

To

1. Sr. PPS to Chief Information Commissioner (HS)
2. PPS to Information Commissioner (AR)
3. PPS to Information Commissioner (VT)
4. PPS to Secretary
5. PS to Additional Secretary

Copy to:

1. JS (Admn. & Law)/JS (P&B)/ Dir. (MR)/Consultant (Registrar). Dir. (MR) is requested to upload the minutes of meeting on CIC website also.
2. DR/ Consultant (CIC)
3. DR/ Consultant (IC/AR)
4. DR/Consultant (IC/ VT)
5. DS (CR)
6. DS (Admn. & Law)

  
(Rahul Rastogi)

Joint Secretary (Admn & Law)