

**F. No. 12/2/2025-CIC/Admn/MOM**

**Dated: 08 .07.2025**

**Minutes of the meeting held on 03.07.2025 2025 at 1600 hrs.**

**Present**

Shri Heeralal Samariya, Chief Information Commissioner  
Ms. Rashmi Chowdhary, Secretary to the Commission assisted by; (i) Shri Pemba Tshering Bhutia, AS (ii) Shri Rahul Rastogi, JS (Admn.), (iii) Shri Brajesh Kumar Pandey, JS(P&B), (iv) Smt. Purna Joshi, Director (Law) (v) Shri Rajan Sharma, Director (MR) (vi) Brig. Vipin Chakrawarti (Retd.), Consultant (Registrar).

A meeting of the Commission was held on 03.07.2025 (Thursday) at 1600 hrs to discuss various issues, as detailed below:

**1. Action taken on earlier meeting's decisions:**

The Commission was informed of the actions taken on the decisions of the Commission's previous meeting held on 08.05.2025.

**2. Disposal of second appeal/complaints:**

The status of disposal of second appeals / complaints was noted by the Commission and it was observed that non-compliance cases have increased. The Commission decided to accord priority in disposal of non-compliance cases.

**3. Legal cases in which CIC has filed affidavit or defending etc:**

The status of legal cases in which CIC has filed affidavit or defending etc. was noted by the Commission.

**4. Any other item with the permission of Chair:**

- 1) Policy for managing submission of documents related to Link Paper/ Compliance/ Non-Compliance in AppCoMS and effective utilization of storage space was discussed and approved by the Commission.
- 2) Proposed enhancement in the functionality of AppCoMS 2.0 was discussed and approved by the Commission.

The meeting ended with the vote of thanks to the Chair.

**(Rahul Rastogi)**  
Joint Secretary (Admn.)

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To

1. SPPS to Chief Information Commissioner (HS)
2. PPS to Information Commissioner (AR)
3. PPS to Information Commissioner (VT)
4. PPS to Secretary
5. PS to Addl. Secretary

Copy to:

1. JS (Admn.)/JS (P&B)/ Dir. (Law)/Dir. (MR)/ Consultant (Registrar). Dir. (MR) is requested to upload the minutes of meeting on CIC website also.
2. DR/ Consultant (CIC)
3. DS/DR (IC/AR)
4. DR/Consultant (IC/ VT)
5. DS (CR)
6. DS (Admn.)
7. DS (Law)
8. DS (GA)

**(Rahul Rastogi)**  
Joint Secretary (Admn)