

Minutes of the meeting held on 30th June, 2015 at 1700 hrs.

Present

Shri Vijai Sharma, Chief Information Commissioner (in chair)
Shri Basant Seth, Information Commissioner
Shri Yashovardhan Azad, Information Commissioner
Shri Sharat Sabharwal, Information Commissioner
Smt. Manjula Prasher, Information Commissioner
Prof. M. S. Acharyulu, Information Commissioner
Shri Sudhir Bhargava, Information Commissioner
Additional Secretary to the Commission, assisted by other officers.

Agenda No. 1: Preparation for the CIC's Annual Convention 2015

The Commission decided to have 4-5 technical sessions for the convention to be held in October, 2015. Suitable topics for the sessions were discussed to cover implementation and the strengthening of various aspects of the RTI Act. It was also felt that that it will be useful to have State level workshops in the build up to the annual Convention.

Action: JS(Admn.)/JS(MoRe)

Agenda No. 2: Any other item

(i) The Commission directed the Secretariat to take up the matter of additional fund requirement to meet the shortfall in office space with the DoPT.

Action: JS(MoRe)

(ii) The Commission directed the Secretariat to make a presentation on the manpower resources of the Commission and issues related with it.

Action: JS(Admn.)

(iii) The benefits of the existing software relating to the workflow system was assessed, in which context it was felt that this should be put to optimal use for the listing of appeals & complaints and the disposal of cases.

Action: JS(MoRe)

(iv) The Commission directed the Secretariat to devise a system for transfer of files from one registry to another in various situations including when files are transferred from one Commissioner to another due to work distribution or case transfers.

Action: Registrar/ JS(Admn.)

(v) The progress of the CIC office building was discussed.

Action: JS(MoRe)

(vii) The Commission desired that the important Supreme Court/ High Court judgements related to RTI be compiled and circulated.

Action: Registrar

(S.P. Beck)
Joint Secretary (Admn.)

To

1. PPS to Chief Information Commissioner
2. PPS to Information Commissioner (BS)
3. PPS to Information Commissioner (YA)
4. PPS to Information Commissioner (SH)
5. PPS to Information Commissioner (MP)
6. PPS to Information Commissioner (KY)
7. PPS to Information Commissioner (SA)
8. PPS to Information Commissioner (SB)
9. PPS to Secretary/PS Additional Secretary

Copy also to :

1. Registrar, CIC
2. JS(MoRe)
3. Shri Dinesh Kumar, DR
4. Shri Dharendra Kumar, DR
5. Shri T.K.Mohapatra, DR
6. Shri V.K.Sharma, Consultant
7. Shri R.L.Gupta, Consultant
8. Shri Vijay Bhalla, Consultant
9. Shri B.D. Harit, DR
10. Shri Prakash, Consultant
11. Shri Babu Lal, Consultant
12. Shri Malik, Scientist E, NIC with a request to upload the Minutes of the meeting on the website of the Commission.

(S.P.Beck)
Joint Secretary (Admn)