

## Minutes of the Meeting dated 24.10.2008

Present: -

- A. Shri Wajahat Habibullah, Chief Information Commissioner
- B. Prof. M. M. Ansari, Information Commissioner
- C. Smt. Padma Balasubramanian, Information Commissioner
- D. Dr. O.P. Kejariwal, Information Commissioner
- E. Shri A.N. Tiwari, Information Commissioner
- F. Smt. Annapurna Dixit, Information Commissioner
- G. Shri Satyananda Mishra, Information Commissioner
- H. Shri M.L. Sharma, Information Commissioner

Secretary Shri MH Khan and other officers assisted the Commission.

The Commission was apprised of the progress made so far towards the preparation for the 3<sup>rd</sup> National Convention. Commission desired that the final list of speakers, Minute-to-Minute programme for both days be circulated to Information Commissioners.

It was further desired that the Information Commissioners in-charge of administrative ministries might consider interacting with the Secretaries and encourage them either to participate or to be represented by officials at an appropriate level in the convention.

The Secretary, CIC will issue an order directing all the staff members of the Commission to be present in the valedictory Session at the DRDO Bhawan on 4<sup>th</sup> November 2008.

The Chairperson and the members of the National Consumer Redressal Commission shall be invited to participate in the National Convention.

It was decided to publish deliberations of the National Convention upon its conclusion.

### **Supplementary: -**

Secretary, CIC apprised the progress of e-office project to Commissioners. It was however, desired that NISG be invited to give a presentation in this regard before the full Commission, comprising concept, content and present status.

It was decided that Staff members of newly appointed Information Commissioners be trained for a day with a view to explain the basic functioning of the Registry of the Commission and processing of appeals/complaints from receipt to dispatch.

The Commission felt that the present security arrangements for Information Commissioners are unsatisfactory, and required to be upgraded. The Commission expressed concern over the cleanliness of the offices and directed that appropriate measures be taken up to ensure cleanliness and a pleasant environment at its offices in all three campuses.