केन्द्रीय सूचना आयोग Central Information Commission 2तल ,विंग /'B'2nd Floor, 'B' Wing अगस्त क्रांति भवन/ August Kranti Bhawan, भिकाजी कामप्लेस/Bhikaji Cama Place नई दिल्ली/New Delhi 110066

File No.12/13/2009/CIC/Admn

(

Dated 2/07/2017

## Circular

In view of preparations to be made for shifting the Commission's Office from August Kranti Bhawan, Bhikaji Cama Place & Old JNU Campus, New Delhi to CIC's New Building at Baba Gangnath Marg, New Delhi by 3<sup>rd</sup> week of November 2017, all Officer in-charge of the Registries/Sections are requested not to grant leave to staff working under them from 15<sup>th</sup> October to 30<sup>th</sup> November 2017.

This issues with the approval of Competent Authority.

(S.P.Beck)

Joint Secretary (Admn)

## Copy to:-

- 1. PPS to CIC.
- 2. PPS to ICs.
- 3. PS to Secretary.
- 4. PS to Addl. Secretary.
- 5. PS to Registrar (Consultant).
- 6. JS (Admn)/JS (MR)/JS (Law)/JS (P&B.)
- 7. All Deputy Secretaries/Dy. Registrars/Designated officers.
- 8. DDO/RTI Cell/CR-I/CR-II/Dak Section/Library/Record Room
- 9. Guard File